

UN VOLUNTEER DESCRIPTION OF ASSIGNMENT

LKAR000293--Resilience Building Assistant

The United Nations Volunteers (UNV) programme is the UN organization that promotes volunteerism to support peace and development worldwide. Volunteerism can transform the pace and nature of development and it benefits both society at large and the individual volunteer. UNV contributes to peace and development by advocating for volunteerism globally, encouraging partners to integrate volunteerism into development programming, and mobilizing volunteers. In most cultures volunteerism is deeply embedded in long-established, ancient traditions of sharing and support within the communities. In this context, UN Volunteers take part in various forms of volunteerism and play a role in development and peace together with co-workers, host agencies and local communities. In all assignments, UN Volunteers promote volunteerism through their action and conduct. Engaging in volunteer activity can effectively and positively enrich their understanding of local and social realities, as well as create a bridge between themselves and the people in their host community. This will make the time they spend as UN Volunteers even more rewarding and productive.

General Information

Country of Assignment	Sri Lanka
Host Institute	World Food Programme
Volunteer Category	International University
Number of Volunteer	1
Duration	6 months
Expected Starting Date	10-08-2020
Duty Station	Colombo [LKA]
Assignment Place	Family Duty Station

Assignment Place Remark

UN University Volunteer Assignments are always without family

Living Conditions

Colombo (the commercial capital and largest city of Sri Lanka) is located on the west coast of the island and adjacent to the administrative capital, Sri Jayewardenepura, Kotte. The climate is fairly temperate all throughout the year, but humidity is usually high. From March to April the temperature averages around 31.8 degrees Celsius. The only major change in the Colombo weather occurs during the monsoon seasons from May to August and October to January when heavy rainfalls occur.

Sri Lanka became a member of the United Nations on 14 December 1955. WFP completed 50th anniversary in Sri Lanka in 2018.

Assignment Details

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The United Nations Volunteers (UNV) programme is administered by the United Nations Development Programme (UNDP).

Organizational Context & Project Description**Host Institute**

The United Nations World Food Programme is the world's largest humanitarian agency fighting hunger worldwide. The mission of WFP is to help the world achieve Zero Hunger in our lifetimes. Every day, WFP works worldwide to ensure that no child goes to bed hungry and that the poorest and most vulnerable, particularly women and children, can access the nutritious food they need.

Organizational Context & Project Description:

This UNV assignment is part of World Food Programme's flagship project initiative R5ⁿ resilience building project funded by KOICA.

In close partnership with the Government of Sri Lanka, WFP Sri Lanka's Country Strategic Plan (CSP) 2018-2022 makes firm contributions towards Zero Hunger while building resilience, nutrition-secure communities. The CSP is operationalized through an integrated, holistic, and innovative programming approach that strengthens local/national capacities and ensures programme sustainability.

The "R5ⁿ" project meets the CSP Strategic Objective 4: *Vulnerable communities and smallholder farmers have strengthened livelihoods and resilience to shocks and stresses all year round*. Integrated delivery of WFP's in-house technical services, systems and expertise had positioned WFP strategically among government and partners. The integrated approach ensures synergy across all WFP's activities and programmes for better nutrition, food security and resilience outcomes.

The R5ⁿ project strengthens the capacities, assets and systems of the country's most vulnerable rural households and communities to more effectively prepare for, withstand and recover from frequent climate shocks contributing towards achieving zero hunger.

The primary objective of the R5ⁿ project is to increase resilience of smallholder farmers to drought by establishing water harvesting systems, promoting diversified livelihoods and strengthening the capacity of vulnerable farming communities for commercial production. Nutrition sensitive approaches and other new, innovative approaches also through South South cooperation, are being incorporated into the project to increase impact and evidence building.

The project designed to assist 21,600 persons and promote crosscutting Issues such as nutrition, gender, youth, protection and disability.

The project contributes to the Sri Lankan government's strategic priorities, policies and plans, of which climate change and empowering farmers and youth are important national agenda items.

Sustainable Development Goals**2. Zero Hunger****Task description**

Under the direct supervision of Programme Policy Officer -Resilience Building of the World Food Programme Country Office for Sri Lanka, the UN Volunteer will undertake the following tasks in support of resilience and livelihood diversification activities, **particularly WFP's KOICA three-year funded project:**

- Contribute to the implementation of the resilience building activities, and cash-based transfer modality where and when appropriate, and provide project operational support;
- Provide support for the development and refinement of project management tools, formats including guidelines;
- Follow up data gathering and monitoring targets ensuring that rigorous quality standards are maintained;
- Support in assessment of outcome/output and other information collected to measure project performance and achievements;
- Contribute to the preparation of accurate and timely reporting on programmes and activities that enable informed decision making and consistency of information presented to stakeholders;
- Support communication efforts including donor visibility by creating content on resilience building and livelihood support activities including, factsheets, briefing notes, photos, and videos to use in multimedia applications.
- Participate in intra-UN agency for a including youth outreach and the United Nations Communications Group which is chaired by WFP.
- Assist in the organization of meetings, workshops, seminars and training events on resilience building matters;

- Any other relevant duties requested by the Programme Policy Officer -Resilience Building of the World Food Programme Country Office for Sri Lanka.

Furthermore, UN Volunteers are required to:- Strengthen their knowledge and understanding of the concept of volunteerism by reading relevant UNV and external publications and take active part in UNV activities (for instance in events that mark International Volunteer Day)- Be acquainted with and build on traditional and/or local forms of volunteerism in the host country- Provide annual and end of assignment reports on UN Volunteer actions, results and opportunities using UNV's Volunteer Reporting Application- Contribute articles/write-ups on field experiences and submit them for UNV publications/websites, newsletters, press releases, etc.- Assist with the UNV Buddy Programme for newly-arrived UN Volunteers- Promote or advise local groups in the use of online volunteering, or encourage relevant local individuals and organizations to use the UNV Online Volunteering service whenever technically possible.

Results/Expected Outputs

- Contributed to the implementation of the resilience building activities, and cash-based transfer modality, and provided project operational support;
- Provided support for the development and refinement of project management tools, formats including guidelines;
- Followed up data gathering, and monitoring targets ensured that rigorous quality standards are maintained;
- Supported in assessment of outcome/output and other information were collected to measure project performance and achievements;
- Contributed to the preparation of accurate and timely reporting on programmes and activities that enabled informed decision making and consistency of information presented to stakeholders;
- Collected and summarized data and information for donor reporting processes and prepare inputs for project reports and communications;
- Provided support to project assessments to accountability and learning, including identifying and documented good practices and lessons learned for sharing in publications, social media;
- Assisted in organization of meetings, workshops, seminars and training events on resilience building matters;
- The development of capacity through coaching, mentoring and formal on-the-job training, when working with (including supervising) national staff or (non-) governmental counter-parts, including Implementing Partners (IPs); • Age, Gender and Diversity (AGD) perspective is systematically applied, integrated and documented in all activities throughout the assignment • A final statement of achievements towards volunteerism for peace and development during the assignment, such as reporting on the number of volunteers mobilized, activities participated in and capacities developed

Qualifications/Requirements

Required Degree Level

Secondary education

Education - Additional Comments

Currently studying towards a degree in climate resilience, water management or other relevant field.

Required experience

0 months

Experience Remark

- Demonstrated interest and/or experience (up to 2 years) in climate resilience building and water management projects;
- Previous experience as a volunteer and/or experience of another culture, (i.e. studies, volunteer work, internship) would be highly regarded.

Language

- English (Mandatory) , Level - Fluent

Area of Expertise

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- Other development programme/project experience Mandatory

Area of Expertise Requirement

Learning Expectations

Learning and development are a central part of the UN Youth Volunteer's assignment and take place before, during and after his or her assignment in the field. Ideally, offering diverse opportunities for learning and development aim to strengthen the volunteer's skills and competences, improve the quality of the assignment and keep the volunteer's motivation high.

Learning elements for the UN Youth Volunteer include the development of:

Professional skills: including specific competencies and reflection on assignment-related abilities; and on-the-job skills such as time management, problem solving, team building; and career preparedness such as interview skills, CV preparation, job searching.

Inter-personal skills: including communication and listening skills; multi-cultural awareness and cultural competency; and conflict and stress management.

Volunteering-related skills: including leadership; civic responsibility; and engagement and active participation.

Beyond the learning opportunities provided by UNV, the host agency will support knowledge and capacity development in the technical areas that are relevant to the UN Youth Volunteer's assignment. The host agency will provide, at its expense, UN Youth Volunteers with equal opportunity to participate in training courses and workshops offered to its personnel.

Need Driving Licence

No

Competencies & Values

- Accountability
- Adaptability and Flexibility
- Commitment and Motivation
- Creativity
- Ethics and Values
- Integrity
- Planning and Organizing
- Professionalism
- Self-Management
- Working in Teams

Conditions of Service and other information

Condition of Service

[Click here to view Conditions of Service](#)

Conditions of Service:

Note on novel coronavirus – COVID-19.

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The rapidly changing nature of novel coronavirus COVID-19 has placed significant and increasing restrictions on the freedom of movement of people across the globe, within countries and across borders. Such restrictions make it very difficult for international UN Volunteers to begin their assignments at their assigned duty station and UNV cannot guarantee assignments will proceed as normal.

Candidates for international UN Volunteer assignments during this period may be exceptionally granted alternative working arrangements to work from their place of recruitment until restrictions are lifted. This is at the discretion of the host entity. Candidates proceeding to interview are recommended to discuss the likelihood of travel and possible alternative arrangements with the host entity. If selected, candidates should carefully consider the circumstances before accepting UNV's offer.

The contract lasts for the period indicated above with possibility of extensions subject to availability of funding, operational necessity and satisfactory performance. However, there is no expectation of renewal of the assignment.

A UN Volunteer receives a Volunteer Living Allowance (VLA) per month and is paid at the end of each month to cover housing, utilities, transportation, communications and other basic needs. The VLA can be computed by applying the Post-Adjustment Multiplier (PAM) to the VLA base rate of (choose from the drop down menu the appropriate rate here): US\$990 The VLA base rate is a global rate, while the PAM is country-specific and fluctuates on a monthly basis according to the cost of living. This method ensures that international UN Volunteers have comparable purchasing power at all duty stations irrespective of varying costs of living. The PAM is established by the International Civil Service Commission (ICSC) and is published at the beginning of every month on the ICSC website <http://icsc.un.org>.

For UN Volunteer entitlements, kindly refer to the link <https://vmam.unv.org/calculator/entitlements>

In non-family duty stations that belong to hardship categories D or E, as classified by the ICSC, international UN Volunteers receive a Well-Being Differential (WBD) on a monthly basis.

Furthermore, UN Volunteers are provided a settling-in-grant (SIG) at the start of the assignment (if the UN Volunteer did not reside in the duty station for at least 6 months prior to taking up the assignment) and also in the event of a permanent reassignment to another duty station.

UNV provides life, health, permanent disability insurances as well as assignment travel, annual leave, full integration in the UN security framework (including residential security reimbursements). UN Volunteers are paid Daily Subsistence Allowance at the UN rate for official travels, flight tickets for the final repatriation travel (if applicable). UNV will provide, together with the offer of assignment, a copy of the Conditions of Service, including Code of conduct, to the successful candidate.

Supervision, induction and duty of care of UN Volunteers

UN Volunteers should be provided equal duty of care as extended to all host entity personnel. Host entity support to the UN Volunteer includes, but is not limited to:

- Introductory briefings about the organisation and office-related context including security, emergency procedures, good cultural practice and orientation to the local environment;
- Support with arrival administration including setting-up of bank accounts, residence permit applications and completion of other official processes as required by the host government or host entity;
- Structured guidance, mentoring and coaching by a supervisor including a clear workplan and performance appraisal;

- Access to office space, equipment, IT support and any other systems and tools required to complete the objectives of the assignment including a host entity email address;
- Access to shared host entity corporate knowledge, training and learning;
- Inclusion of the volunteer in emergency procedures such as evacuations;
- Leave management;
- DSA for official travel, when applicable;
- All changes in the Description of Assignment occurring between recruitment and arrival or during the assignment need to be formalized with the United Nations Volunteer Programme.

Application Code

LKAR000293-6774

Application procedure

This assignment is funded by KOICA, therefore only Korean nationals are eligible to apply.

Eligible candidates must be between 18 and 29 years of age and enrolled at a university throughout the assignment.

Please apply via the link below. You can then either log in if you already have an account or register via 'Candidate Signup'.

You may apply to a maximum of three assignments per advertisement and indicate your order of preference in the 'Additional Remarks' section of your profile.

Application deadline: 10 May 2020

Selection process

Only shortlisted candidates will be contacted. The selection will be done by the UN Host Entity at the level of the country of assignment. Interviews will be conducted by the UN Host Entity between 2 and 19 June.

Pre-departure training in Korea

The selected candidate will be invited to attend a training prior to deployment. The training will take place from 20 to 31 July 2020.

COVID-19: The training and assignment start dates may be postponed due to the COVID-19 context.

doa.apply_url<https://vmam.unv.org/candidate/show-doa/TEtBUjAwMDI5Mw==>**Disclaimer**

United Nations Volunteers is an equal opportunity programme which welcomes applications from qualified professionals. We are committed to achieving diversity in terms of gender, nationality and culture.